

ONLINE LIQUOR LICENSE RENEWAL FEATURES:

- *Log on from any computer with Internet access*
- *Renew all licenses held by licensee on a single web page*
- *Place a licensee(s) into escrow or permanently cancel a license*
- *Easy payment through electronic checking with all transactions protected by advanced security systems*
- *Optional e-mail confirmation*
- *Easy to follow process that is both time saving and convenient*

QUESTIONS

*For questions regarding this feature
please call our office at:*

866-813-0011

or email us at

mlccinfo2@michigan.gov

Michigan Liquor Control
Commission
7150 Harris Dr.
PO Box 30005
Lansing, MI 48909

Phone: 1-866-813-0011
Fax: 517-322-1164
E-mail: mlccinfo2@michigan.gov



ONLINE LIQUOR LICENSE RENEWAL

Liquor license renewal made EASY...

Michigan Liquor Control Commission (MLCC)

Department of Licensing and
Regulatory Affairs (LARA)

www.michigan.gov/lcc



You can EASILY renew your Michigan Liquor License online...

GETTING STARTED

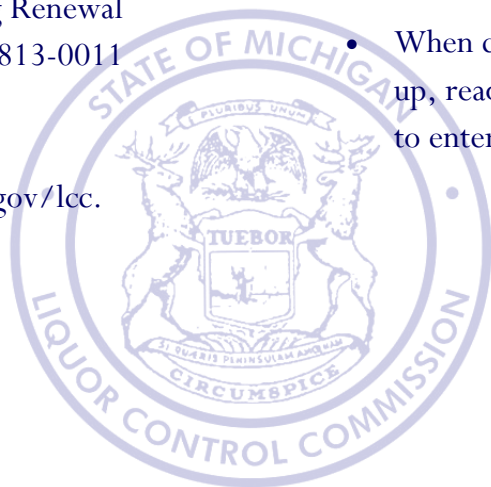
To access the Online Liquor License Renewal System, you need a Personal Identification Number (PIN) issued by the MLCC. To obtain a PIN, you must complete an Internet Renewal Authorization Form and forward it to the MLCC.

To obtain forms or questions about renewal contact:

MLCC Licensing Renewal
Division: 1-866-813-0011

or

www.michigan.gov/lcc.



LOGGING ON

- Log on to the License Renewal system from any computer at:

<http://www2.dleg.state.mi.us/mlcc>

- Enter Business ID number or Master Business ID number (if renewing multiple locations)
- Tab to PIN and enter personal identification number received from the MLCC (Remember PINs are case sensitive.)
- Click on [Login] button
- When certification screen comes up, read and click [Accept] button to enter site.

RENEWING YOUR LICENSE

The Renewal process involves four basic steps:

- Complete license fee calculation WORKSHEET*
- Select licenses to renew
- Verify summarized amount due
- Submit secure electronic check payment
- Print receipt page with confirmation number
- [Logout]

*Worksheet to be used by Licensee's who have a Club, Wholesale License or Micro-brewer/Brewer License only

Michigan Liquor Control
Commission
7150 Harris Dr.
PO Box 30005
Lansing, MI 48909

Phone: 1-866-813-0011
Fax: 517-322-1164

E-mail: mlccinfo2@michigan.gov